

# ALPINGTON WITH YELVERTON PARISH COUNCIL

14.09.15 - 1

## Minutes of the Meeting

held on Monday 14 September 2015 at 7.30pm at Alington Village Hall  
**Present** : Jeremy McNulty (Chairman), Kevin Gotts (Vice Chairman), John Lain,  
Jack Taylor, David Whitehead and Ivan Green  
**Also Present**: Linda Gray (Clerk) and 3 members of the public

**This meeting was quorate**

1. **Apologies of absence** were received and accepted from Vic Thomson District Councillor
2. **Declaration of Business and Pecuniary Interest**  
Item 7 Jack Taylor – Pecuniary interest - Wheel Road only  
Jeremy McNulty – Non pecuniary interest – Church Meadow
3. **Minutes of the meeting** held on 6<sup>th</sup> July 2015 were agreed to be a true and accurate record and duly signed by the Chair
4. **Matters arising**  
**Planning Training** – Jeremy McNulty and Kevin Gotts attended the training at South Norfolk on 23<sup>rd</sup> July 2015  
**Adepta Jacque Clarke** – Confirmation the hourly rate is the same as previously charged by Chris Dix the previous auditor.  
**Village Hall Bench** – Jack Taylor had informed the Village Hall Committee the bench on the village hall field required maintenance.
5. **Correspondence**  
**Adopter Recycling Centre Contract** – The Clerk had contacted South Norfolk to inform them the centre had been removed.  
**St Marys Close** – There had been several communications regarding overgrown vegetation from a resident. The Clerk had reported the matter to UK Power Network and the Highway Rangers. When fully investigated the matter was found to be a neighbour dispute and beyond the remit of the Parish Council. The neighbours were requested to resolve the matter between themselves.  
**Press** – Radio Norfolk contacted the Clerk and Chair regarding the Community Benefit Fund. Unfortunately the Parish Council were unable to comment as the Policy regarding the Community Benefit fund had not been agreed.  
**South Norfolk Suppliers Contact Information form** – Completed and returned
6. **Finance**  
**Audit 2014-15** The Audit had been agreed and returned with comments relating to the dates sections were signed.  
**Expenses for the Play Area** – Councillors agreed to issue cheques to Patrick Thirkettle and Kevin Gotts for the expenses incurred for work completed at the Play Area.  
**Insurance Policy Review** – The Clerk had circulated the Parish Council and Village Hall percentage split of premiums. The changes of equipment on the Play Area had been included in the policy. Councillors agreed the payment for the insurance policy.  
**Insurance for the Football changing room building** – Once completed and handed over, the Parish Council would insure the building. Councillors agreed an All Risks Insurance policy would be the best cover with a recent quote of £365.70 (This figure was approximate and would require revision once the building was complete). A new premium quote would be requested when Councillors had formally inspected the building, all issues had been addressed and the building had an official hand over date. Jeremy McNulty would contact the Football Club Chairman to discuss the formalities to be completed to hand over the building to the Parish Council.

### Community Funding Policy

The policy had been circulated to all Councillors. Councillors had a further discussion regarding eligibility, deadlines and timings of applications and, subject to two further changes, was agreed to be implemented at the earliest opportunity. Councillors also discussed the ways the fund would be

# ALPINGTON WITH YELVERTON PARISH COUNCIL

14.09.15 - 2

advertised and highlighted to residents. Thanks were extended to Ivan Green, Jeremy McNulty and Linda Gray who had all given significant amounts of time to this matter.

Balance of accounts, Receipts Received, Payments to be made.

Date	Balances of Accounts	Amount	Totals
01-Sep	Football Club Fund	£11,182.39	
01-Sep	Community Benefit	£8,604.47	

Working balances			
14-Jul	Savings	£5,310.21	
14-Jul	Current	£1,000.00	
Total Balances			£6,310.21

Date	Receipts	Amount	Totals
Total Receipts			-

Date	Cheque No	Payable to	Amount	Totals
23-Aug	STO	L Gray Salary Standing Order	£213.50	
14-Sep	100749	Village Hall Annual Charge	£126.00	
14-Sep	100750	Came and Co	£570.55	
14-Sep	100751	K Gotts Expenses	£23.94	
14-Sep	100752	P Thirkettle Expenses	£61.06	
23-Sep	STO	L Gray Salary Standing Order	£213.50	
Total Payments				£1,208.55

## 7. Planning

**Stacey Cottage Reeders Lane-** The Clerk had received the application on 13<sup>th</sup> September and asked Councillors to review the details at the meeting. Councillors agreed unanimously to approve the application.

**Local Development Framework** – No further information finalising the process had been received. Councillors remained concerned about Nichols Road and required a progress report on the matter from the District Councillor.

**Solar Farm** – Vic Thomson, District Councillor had reported at the previous meeting that the landscaping scheme would be implemented shortly and Councillors required a progress report on this matter from the District Councillor.

**Wheel Road Development** – Residents at the meeting highlighted the need for a traffic management scheme while the development was under construction. Jeremy McNulty would contact Julian Wells for a progress report on the Construction Management plan.

## 8. Parishioners questions and reports from the County Councillor and District Councillor Questions for Vic Thomson

**Parish Councillor Planning Training at South Norfolk**– When will more sessions be available.

**Broadband** – Although some exchange boxes in the area were fibre optic enabled for the Super fast broadband Mill Road remained isolated from the scheme. Information was required when Mill Road would be included in the fibre optic upgrade?

**Extended Speed limit on A146** – Was a speed limit reduction included in the planning application for the Green Pastures development and when would it be implemented?

**Highway Rangers** – No update is received to confirm regular or requested work has been carried out. The Clerk had tried to contact the Highway Rangers without success.

# ALPINGTON WITH YELVERTON PARISH COUNCIL

14.09.15 - 3

## 9. Yelverton Football Club Changing Room Project.

**Club Constitution change** – No further information had been received

**Project Formal Documentation** – The Parish Council received the documents at the meeting. After Ivan Green had reviewed the documents he highlighted several areas of concern regarding these documents. Jeremy McNulty would contact the Chairman of the Football Club to highlight and discuss the areas of concern.

**VAT** – David Whitehead was not present at the meeting to discuss this matter.

**Agreement to lease requirement** – David Whitehead was not present at the meeting to discuss this matter.

## 10. Footpaths

**Church Meadow** – The application regarding the change to the definitive map remained ongoing. The Rights of Way department at Norfolk County Council would be contacting the land owner to discuss access issues.

**Yelverton Garage** – The application regarding the changes to the definitive map remained ongoing and no further information was available

**Cherrywood to Church Meadow** – Jody Thurston from NCC would be inspecting the footpath. In future it would be included in the Highway Ranger schedule.

## 11. Garrick Field Monthly Inspection Report

John Lain had completed the monthly inspection and there were no new areas of concern to highlight.

**Japanese Knotweed** – nothing to report and remained ongoing

## 12. Play Area Monthly Inspection Report

Kevin Gotts reported work had been completed to replace the hinges on the gates, the fences had been stapled and the swing set repainted with bird spikes installed on the top.

Damage to the Play Tower had been repaired. Thanks were extended to Patrick and Diane Thirkettle, Andrew Morris and Kevin Gotts for their work on the Play Area.

## 13. Village Pond Monthly Inspection Report

Jack Taylor had no areas of concern to highlight

## 14. Police – Speeding and parking issues

**Parking at the school** – Residents were concerned regarding the parking at the school during the construction of the new development.

## 15. Fuel Oil Bulk Buying Scheme

Kevin Gotts reported the scheme continued well supported and the price had reached an all time low this week.

## 16. Other Matters for consideration for future agendas

## 17. Next Meeting to be held 2<sup>nd</sup> November 2015

The meeting closed at 9.30 pm

11 January 2016 29 February 2016

**21 March 2016 APM**

9 May 2016

4 July 2016