

ALPINGTON WITH YELVERTON PARISH COUNCIL

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Minutes of the Meeting

held on Monday 12 January 2015 at 7.30pm at Alington Village Hall

Present : Jack Taylor (Chairman), Kevin Gotts (Vice Chairman), Chris Black, John Lain, David Whitehead and Ivan Green

Also Present: Linda Gray (Clerk), Sue Thomson District Councillor and 8 members of the public.

This Meeting was quorate

1. **Apologies of absence** were received and accepted from Jeremy McNulty and Adrian Gunson, County Councillor
2. **Declaration of Business and Pecuniary Interest**
Jack Taylor Item 8 Pecuniary Interest relating to Wheel Road only.
David Whitehead Item 8 Non Pecuniary Interest relating to Nichols Road
3. **Minutes of the meeting held on 3 November 2014** were agreed to be a true record and duly signed by the Chair.
4. **Matters Arising**
Alington School – The Headteacher had sent a thank you letter in response to the Clerks thank you letter relating to the kind donation of the Play Tower.
Ancient Oak Tree Survey – See item 11. Clerk to include on the February meeting agenda.
Professional Dog Walking Service – Jack Taylor had been able to discuss the concerns of residents with one of the Dog Walkers. The Clerk had sent a letter detailing the conditions of use of the Garrick Field not being for any professional business enterprise and only for the recreational use of residents. A response had been received.
Dog Fouling – Football Club reported a decrease in dog fouling on the Garrick Field.
5. **Parishioners Questions and Reports from the County and District Councillors.**
Sue Thomson – District Councillor reported
Police precept – Due to be heard an increase was anticipated
Bin collections over Christmas – All bin collections had taken place and the service although busy had returned to normal by the second week of January 2015.
Bin Lorry Accident A140 – A South Norfolk Bin Lorry involved in a fatal accident.
Litter Pick – The incentive of £20.00 to each group registering was repeated this year along with 20 £220.00 prizes.
Planning Application – Church Meadow 21 Houses – Sue Thomson had only been aware of this application today and as yet had been unable to study the application. She did however confirm this was outside the present development boundary of the village and discussed issues with residents attending the meeting.

Adrian Gunson County Councillor report sent to the Clerk.
Mill Road – A request to repaint the white lines on the junction had been reported and requested.
Trowse Bypass – Chris Black reported the white lines on the junction of the slip road from Yarmouth were badly worn and required repainting. The Clerk would report to the County Councillor.
6. **Correspondence:**
Norfolk ALC – Survey completed to be returned by the Clerk
CPRE – Light Pollution Survey completed to be returned by the Clerk
Anglian Water – The PC were in receipt of a letter confirming they were aware the villages had been affected by the broken mains water pipe a Caistor over Christmas . All residents should be receiving a £20.00 rebate and the Parish Council were eligible for a £1000.00 Community Grant. No further condition of the Community Grant had been received.
7.50pm 4 members of public arrived
Litter Pick – Details of the latest litter pick offering £20.00 per group who undertook a litter pick had been received. Kevin Gotts would be organising an event shortly.

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7. Finance

- a. **Precept** – The Clerk had produced budget and precept figures for Councillors. David Whitehead reported the options the Parish Council had this year with the change of Tax Base and with the advent of the Light Source Community Benefit funding. He continued that Capital Purchases could be met by the Community Benefit funding and proposed the precept charge of £26.81 from last year be maintained. The precept would show an overall increase due to a change in the Tax Base and the grant from South Norfolk but the charge to residents of £26.81 would remain the same. Councillors discussed the options and agreed the proposal. The paperwork was completed and signed by the Chair and Clerk.
- b. **Bank Accounts**- Due to the Parish Council potentially receiving funds from the Community Benefit Fund and the Football Changing room grant, Councillors agree two new individual bank accounts were required. The titles were agreed to be Alington and Yelverton Parish Council Community Benefit Account and Alington and Yelverton Parish Council Football Club Account. The Clerk had received the paperwork to open the new accounts and would provide the relevant documents ready for signatures at the meeting in February 2015.
Signing Mandate – In order for the Clerk to access the Parish Councils bank accounts online Councillors agreed for the signing mandate for all bank accounts to be changed. This would give the Clerk access to raise online payments for Councillors to authorise via email. The Financial Standing Orders would need to be reviewed at the next meeting.
- c. **VAT Claim** – During the Football Club building project a monthly claim may be required and the Clerk had researched and confirmed a monthly claim was possible. The Clerk would like a process of submission to be implemented by the Football Club which she would check before submitting to the Tax office. Councillors agreed the implementation of a submission process.
- d. **Clerks Pay** – National Association of Local Councils pay recommendations from 1st January 2015. Councillors unanimously agreed the changes presented by the Clerk.

Balance of accounts, Receipts Received, Payments to be made.

Date	Balances of Accounts	Amount	Totals
01.12.14	Savings	£5,436.23	
12.12.14	Current	£1,000.00	
Total Balances			£6,436.23

Date	Receipts	Amount	Totals
Total Receipts			-

Date	Cheque No	Payable to	Amount	Totals
03.12.14	100729	M Hardesty	£304.08	
23.12.14	STO	L Gray Salary Standing Order	£208.90	
12.01.15	100730	K Parfitt - Half year Play Area/bus Stop	£225.00	
12.01.15	100731	L Gray Expenses	£78.25	
23.01.15	STO	L Gray Salary Standing Order	£224.30	
Total Payments				£1,040.53

8. Planning

Local Development Framework – Jack Taylor and David Whitehead attended the meeting held by the planning inspector in November 2014. There was a discussion about development boundary close to the Affordable Housing on Nichols Road. As yet there had been no confirmation from the planning inspector that the development boundary had been set around the village.

2014/2608 Church Meadow Development – It was reported at the meeting by a resident that a submitted planning application on the South Norfolk Website relating to a 21 house development on Church Meadow. There was an open discussion between Residents and Councillors

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highlighting the following issues, the scale of the development and its effects on the village, if the development could be agreed by South Norfolk as it was outside the village development boundary, as the application included 6 self build property and 4 affordable housing properties at least 10 of the dwellings could be allowed by South Norfolk. They discussed the problems faced by other Villages. As yet the consultation for this planning application had not been sent to the Parish Councillors but Councillors agreed unanimously they were against any further development of the Village.

2014/1684 1/09/14	Bella Vista Burgate Lane, Fram Earl Nch NR14 7PU Proposed new steel framed general purpose agricultural building to replace obsolete buildings.	Approve	Approved
2014/1685 1/09/14	Bella Vista Burgate Lane Framingham Earl Norwich Proposed one and half storey side and rear extensions. Raising of brickwork to accommodate new 1st floor over existing dwelling and associated change of roof pitch together with external alterations	Approve	Withdrawn
2014/2191 20/11/14	Rose Bungalow, Back Road Yelverton, NR14 7GF Replacement dwelling together with garage, workshop with room above and link to main dwelling	Refused	Pending
2014/2438 28/11/14	Oakdene, Mill Road, Alington NR14 7PQ Proposed two storey extension, internal and external alterations side angle storey store	Approve	Pending
2014/2468 01/12/14	Tamarisk, Church Road, Yelverton NR14 7PB Proposed demolition of garage and replacement single storey side extension and proposed single storey rear extension	Approve	Pending

9. Solar Farm Update

The construction of the Solar Farm had commenced before Christmas. A 40mph speed limit was introduced on the A146 and presently an access road from the A146 to the site was being built. **Community Funding Benefit from Lightsource.** Councillors had received the completed Community Benefit Deed back from Lightsource and the Parish Council would receive their first annual payment after the Solar Farm had been in production for one month. Ivan Green reported the funds were for the Parish Council to use for Community Projects. Councillors discussed the need for a criteria based process of application to be implemented as they would need to prove the funds were used for Community Projects. The Clerk would provide a draft Community Fund Benefit Policy to include an application for funds. The Community Fund benefit would be presented to residents at the Annual Parish Meeting and Community Groups would be encouraged to apply for specific projects which would not include highways/roads maintenance, maintenance in general or to support running costs.

10. Play Area Monthly Inspection

Kevin Gotts reported there were no new issues that the Parish Council were not aware.

Annual Inspection was booked with David Bracey and would take place on 19 January 2015.

11. Garrick Field - Monthly Inspection Report

- a. **Norse Contract** – The three year gang mowing contract was up for renewal. The Clerk presented information regarding the present arrangement and historic costs. After a discussion Councillors **agreed** to renew the 3 yr contract.
 - b. **Japanese Knotweed** – Was presently dormant but treatment remained ongoing.
 - c. **Funding application for Yelverton Football Club.** The VAT and bank account issues had been discussed under other agenda items and the funding from the FA was yet to be agreed.
- Tree Survey Ancient Oak** – The Clerk had checked with both the County Council and the District Council for any grants available which there were none. The Football Club had contacted the Clerk to discuss, as a requirement of the grant process, an overall inspection of the trees on the Garrick Field and they had offered to include the Ancient Oak. Councillors discussed and agreed for the survey to be postponed until the Football Club had received more information regarding the outcome of their grant funding application.

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12. Village Pond - Monthly Inspection Report

Jack Taylor reported there were no matters at the pond that the Council were not already aware.

13. Annual Parish Meeting planning – The meeting was scheduled for 16 March 2015. It was agreed to present the Community Benefit funding policy to residents at the meeting. With many other issues early in their development, Solar Farm, Church Meadow Development and the Football Club funding agreement Councillors would review the Annual Parish Meeting agenda at the meeting scheduled on 23 February 2015.

14. Police – Speeding and Parking issues – These remained ongoing and residents reported the problems of all day parking at the school continued along with the hazardous parking of parents collecting children at the end and beginning of the school day.

15. Fuel Oil Bulk Buying scheme – Kevin Gotts reported due to the price of oil significantly reducing the scheme was presently holding out for a low rate.

16. Other Matters for consideration for future agendas - None

17. Next Meeting to be held on 23rd February 2015

The meeting closed at 9.30 pm

23 February 2015

16 March 2015 Annual Parish Meeting

11 May 2015 6 July 2015

14 September 2015 02 November 2015