ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting
held on Monday 3rd November 2014 at 7.30pm at Alpington Village Hall
Present: Jack Taylor (Chairman), Kevin Gotts (Vice Chairman), Chris Black, John Lain, Jeremy McNulty, David Whitehead and Ivan Green
Also Present: Linda Gray (Clerk), Sue Thomson District Councillor and 4 members of the public.

This Meeting was quorate

1. **Apologies of absence** were received and accepted from Adrian Gunson.

2. **Declaration of Business and Pecuniary Interest**
   Item 8 Jack Taylor- Pecuniary Interests – Wheel Road
   Item 8 Jeremy McNulty – Non Pecuniary Interest – Church Meadow
   Item 8 David Whitehead – Non Pecuniary Interest – Nichols Road

3. **Minutes of the meeting held on 22 September 2014** were agreed to be a true record and duly signed by the Chair.

4. **Matters Arising**
   Dog Walker on the Garrick Field – The professional dog walker, employed by some dog owners in the village continued to distress and offends many residents. This is a professional service which should be charged business use for the field due to the resulting dog fouling. Councillors were concerned if the appropriate Public liability Insurance was in place by the business user and Councillors discussed many solutions regarding this issue including a No-Dog By law, Dogs on Leads only By Law, the laws relating to the use of a public space for business use. Sue Thomson District Councillor would be investigating advice from South Norfolk Council on the matter and would report back to the next meeting.
   Anyone with more information or a contact name for the Dog Walker is requested to contact the Parish Clerk – 07580 796044 or Clerk.alpington@gmail.com

5. **Parishioners Questions and Reports from the County and District Councillor**
   Sue Thomson, District Councillor reported;
   Councillors thanked Sue Thomson for the £200.00 grant funding to cover the costs relating to the reinstallation of the Play Tower at the Play Area.
   Local Development Plan – The inspector would be reviewing information relating to the identified sites in agreed meetings due to take place shortly.
   Gypsy and Traveller sites – The next phase of the LDF included the location of a Gypsy and Traveller site in South Norfolk and land owners had been asked to submit sites for consideration. The allocation of sites would need to meet criteria set by the County Council before being selected.
   Solar Farm – The planning application had not been called in by the Secretary of State and would therefore continue in the County Council planning process.
   Member Grants – The Football Club had gained a £5,000.00 grant from South Norfolk for their plans to build changing facilities on the Garrick Field.

   Adrian Gunson, County Councillor reported to the Clerk
   Broadband – The Framingham Earl cabinet 9 was available from 23 September with the exception of 18 properties the rest of the village were expected to be able to access the Superfast Broadband through their service provider**.**
   Bus Service – Anglian Buses had been contacted and the service would be observed but residents were asked to contact Anglian Buses if more problems with the service were experienced.

6. **Correspondence:**
   Alpington Village Hall – The new Health and Safety clause for users was read out at the meeting.

Planning – As not all Parish Councillors had access to the internet the Clerk requested the Planning Department continues to issue paper copies of planning applications to the Parish Council.

Nominative Trustee for the Parish Charities – Doug Ratcliffe had served two 4 year terms on the Parish Charities as the Nominative Trustee for the Parish Council. Councillors extended their grateful thanks to Doug for his work with the Parish Charities and supported his re-election for a further term.

Use of the Electoral Role for the Parish Charities – Sue Thomson would attend the next meeting of the Parish Charities and supervise the use of the Electoral Role.

7. Finance

New Auditor selection – The Clerk had contacted Jacquie Clarke who had taken many of Chris Dix's clients. Councillors discussed the competitive rates and agreed to appoint Jacquie Clarke as the replacement Internal Auditor for the financial year 2014-15.

Ex- gratia payment to clerk – The Clerk had experienced a significant increase in work load in recent months due to the Solar Farm application, the Football Clubs building application and research into the costs of the insurance policy by the Village Hall. Councillors expressed their thanks to the Clerk for undertaking the extra work and offered a one off Ex-gratia payment of £75.00, which was accepted by the Clerk.

Budget and Half yearly Accounts had been circulated to Councillors prior to the meeting. Councillors raised concerns regarding the loss of the £250.00 Roadside Adopter Recycling Grant and questioned if the insurance premium for the Parish Council should be reduced in line with the information provided by the Insurance Company. The subscriptions would be reduced this year as the lifetime subscription for the Rural Community Council who provides the Bulk Oil Buying Scheme had been paid last year. The agreement with the Football Club was presently unclear until the changing facilities had been constructed.

The bank reconciliation and half yearly controls and checks were agreed unanimously by the Councillors and signed by the Chairman.

Precept Setting – The grants relating to Council Tax support relief were unknown until the week of 15 December 2014 when the documentation would be sent to the Parish Council. Councillors would discuss the precept at the January meeting once all information was available.

Date	Balances of Accounts	Amount	Totals
23.09.14	Savings	£4,199.78	
12.09.14	Current	£1,000.00	
	Total Balances		£5,199.78

Date	Receipts	Amount	Totals
26.09.14	Precept	£3,378.18	
26.09.14	Members Award	£200.00	
	Total Receipts		3,378.18

Date	Cheque No	Payable to	Amount	Totals
03.11.14	100725	Norse	£502.14	
03.11.14	100726	A Morris	£142.65	
03.11.14	100727	K A Parfitt	£450.00	
03.11.14	100728	L Gray Clerks Expenses	£187.35	
23.11.14	STO	L Gray Salary Standing Order	£208.90	
23.12.14	STO	L Gray Salary Standing Order	£208.90	
		Total Payments		£1,699.94

8. Planning

Local Development Framework (LDF) update

The independent inspection of the Local Plan was underway and both Jack Taylor and David Whitehead had been called and had agreed to meet with the inspector.

Application Ref & Date	Address and Proposal	P/Council Decision	S/Norfolk Decision
2014/0411 April 2014 **Revised proposal**	**Solar Farm, Land North East Of Avenue Farm Back Road** Yelverton Norfolk. Installation and operation of a solar farm - associated infrastructure, including photovoltaic panels, mounting frames, inverters, transformers, substations, communications building, fence and pole mounted security cameras, for the life of the solar farm.	Refused	Pending Considerati on
Footpath claim	**Section 53 of the Wildlife and Countryside Act 1981** Modification application for the addition of a public footpath to the Definitive Map for the Parish of Alpington Map of location available at the Parish Council meeting 16 September 2013- behind Church Meadow	On Going	
Footpath Claim	**Section 53 of the Wildlife and Countryside Act 1981** Modification application for the addition of a public Footpath to the Definitive Map and statement for the parish of Yelverton – Behind Yelverton Garage	On Going	
2014/1684 1/09/14	**Bella Vista Burgate Lane, Fram Earl Nch NR14 7PU** Proposed new steel framed general purpose agricultural building to replace obsolete buildings.	Approve	Pending
2014/1685 1/09/14	**Bella Vista Burgate Lane Framingham Earl Norwich** Proposed one and half storey side and rear extensions. Raising of brickwork to accommodate new 1st floor over existing dwelling and associated change of roof pitch together with external alterations	Approve	Pending

9. Solar Farm Update

The Application had not been called in by the Secretary of State and was expected to go ahead from 30 November 2014.

Community Funding from Lightsource

It had been confirmed by Lightsource that irrespective of the Parish Councils decision to support or refuse the application the Parish Council were entitled to the Community Benefit Funding. The funding agreement had been circulated to Councillors and both Jeremy McNulty and Ivan Green had concerns regarding some of the clauses. It was therefore proposed the working party of Ivan Green, David Whitehead, Chris Black, Jeremy McNulty and Kevin Gotts would meet to discuss the terms.

Jack Taylor proposed the Parish Council were duty bound to accept the Community Benefit Funding offered by Lightsource and subject to the working party review of the terms and conditions of the deed agreement the Parish Council should accept the funding. Councillors agreed unanimously.

10. Play Area Monthly Inspection

a. **Installation of new equipment** – The Play Tower installation had been successfully completed with help and thanks extended to Andrew Morris, Mick Hardesty, Jeremy McNulty and the other Councillors. The Clerk would send thank you letters to both Andrew Morris and the School.

b. **Annual Inspection** – The Annual Safety Inspection was due and Kevin Gotts would contact the same company who completed the work last year. The Insurance Company had confirmed the Garrick Field in its present state no longer required an Annual Safety Inspection as long as the monthly inspections were carried out by Councillors.

11. Garrick Field - Monthly Inspection Report

a. **Japanese Knotweed** – On going

b. Funding Application for Yelverton Football Club

The Clerk had received several emails from the club but the lease agreement was no further forward.

Jeremy McNulty reported the Heads of Terms needed to be agreed before any further action could be taken. Councillors agreed for the Clerk to forward a check list of questions concerning the lease to be sent. Once the Football Club had confirmed in writing to underwrite the fees of an independent Solicitor, it was proposed a Solicitor should be appointed.

c. **Ancient Oak** – John Lain proposed a Tree Survey on the Ancient Oak. The Clerk would investigate the last survey and contact for a quote for the survey. John Lain was concerned with the wood that had been attached to the tree to enable it to be climbed easier.

d. **Goal Net** – One of the nets in the small goals had been cut but the Football Club were able to replace it with one they had.

12. Village Pond Maintenance Work - Monthly Inspection Report

Jack Taylor did not highlight any issues that the Council was not already aware of.

The Pond was looking very tidy and he was please the Duck Weed had not returned, but due to a build up of silt it would need to be dug out in the short term**.**

13. Police – Speeding and Parking Issues

Jack Taylor reported a resident had contacted the Parish Councils with concerns of speeding in the village. He had discussed the matter directly with the resident and informed them that a certain amount of traffic calming had been requested if the Wheel Road development took place.

14. Fuel Oil Bulk Buying Scheme

Kevin Gotts confirmed the scheme continued to be well supported and residents should contact the Clerk for further information.

15. Other Matters for consideration for future agendas

Precept – The Clerk would liaise with David Whitehead and include on the next agenda.

16. Next Meeting to be held 12 January 2015

The meeting closed at 9.10pm

12 January 2015	23 February 2015
16 March 2015	**APM**
11 May 2015	6 July 2015
14 September 2015	02 November 2015