

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting

held on Monday 4 November 2013 at 7.30pm at Alington Village Hall

Present : Jack Taylor (Chairman), Kevin Gotts (Vice Chairman), Chris Black, John Lain, Jeremy McNulty, David Whitehead and Ivan Green

Also Present: Linda Gray (Clerk), Adrian Gunson, County Councillor, Sue Thomson District Councillor 2 representatives from Light Source Jessica Gittoes and Amy Macdonald and 4 members of the public.

1. **Apologies of absence.** There were no apologies of absence.
2. **Declaration of Business and Pecuniary Interest**
 Item 8 b – Jack Taylor - Pecuniary Interest – Local Development Framework – Wheel Road only
 Item 8 b – David Whitehead – Non Pecuniary Interest – Nichols Road only– LDF
 Item 8 b – Jeremy McNulty – Non Pecuniary Interest – Church Meadow only - LDF
3. **Minutes of the meeting held on 16 September 2013** were agreed to be a true record and duly signed by the Chair.
4. **Matters Arising**
Garrick Field Overhanging branch – The Clerk had reported the dead overhanging branch to both Sue Thomson and Robin Taylor at South Norfolk Council. Concerns that although the branch remained intact the recent high winds may have weakened the branch making it unsafe.
Footpath – Section 53 of the Wildlife and Countryside Act 1981 Modification application for the addition of a public footpath to the Definitive Map for the Parish of Alington. The Clerk had returned the information regarding an additional footpath and contacted the Department but no information regarding any decision to modify the Definitive Footpath Map had been received.
Wheelie Bin Speeding Stickers – More stickers were available and Ivan Green would deliver more to residents on Mill Road, Jack Taylor to residents on Church Road and a Member of the public kindly agreed to supply the residents on Wheel Road.
Bottle Bank at the Wheel of Fortune Public House. The parish now had an additional Bottle Bank at the local public house which can be used by residents.
5. **Parishioners Questions and Reports from the County Councillor and District Councillor Sue Thomson, District Councillor submitted a report**
Adrian Gunson, County Councillor reported
 Footway - Rebuild between Wheel Road and St Mary's.
 A146 – NCC highway engineers to survey safety issues of the Layby's on the A146.
 Trowse Bypass – 50mph speed limit to be imposed from Bixley Hill traffic lights to the Martineau Road junction traffic lights.
 Pot holes to be repaired on Dove Lane and Reeders Lane.
6. **Correspondence:** There was no correspondence received that was not included in the following agenda.
7. **Finance**
a. Budget Forecast 2014/15– the Clerk had produced and circulated the Budget forecast for 2014/15 to all Councillors. Councillors discussed the figures but could not agree the forecast until the Parish Precept had been agreed. The Budget forecast would be discussed again at the next meeting in January 2014.
b. Parish Precept – Councillors discussed and unanimously agreed 0% increase on the Parish Precept until the amount of residents claiming Council Tax benefit had been reported to the Parish Council. The Clerk had received notification from Sue Buller at South Norfolk Council that South Norfolk Council would be passing on a grant to parishes but the figure would be reduced. The allocation of the grant for 2014/15 would be dependent upon the estimated number of Council Tax Supported claimants in each parish, and will be calculated as part of the tax base process. The Council Tax support Scheme would be agreed at the next Full Council meeting at <http://alington.norfolkparishes.gov.uk>

Long Stratton on 9 December 2013 and South Norfolk planned to issue precept forms, grant and tax base information via email by 20 December. The Parish Precept forms would need to be completed and returned by 20 January 2014. This item was ongoing and would be included on the January 2014 agenda for further discussion once the information expected on 20th December had been received.

c. Appointment of Internal Auditor – Councillors agreed unanimously to appoint Chris Dix as the Internal Auditor for the 2013/14 Audit.

d. Half year accounts and Control and checks the half year bank reconciliation was agreed and signed by the Chairman. The half year financial controls and checks were agreed unanimously by Councillors and signed by the Chairman and Clerk.

Finance Balance of accounts, Receipts Received, Payments to be made.

Date	Detail	Amount	Totals
	Balances of Accounts		
14.10.13	Savings	£6,432.16	
14.10.13	Current	£1,000.00	
	Total of Balances as at 14 October 2013		£7,432.16

	Receipts		
27.09.13	Precept	£3,261.00	
	Total of Receipts up to 14 October 2013		£3,261.00

	Payments to be made	Cheque No	Amount	
23.10.13	L Gray Salary Standing Order	STO	£200.20	
04.11.13	Norse	100702	£493.26	
04.11.13	Poringland First Responders	100703	£100.00	
04.11.13	L Gray Expenses	100704	£102.10	
23.11.13	L Gray Salary Standing Order	STO	£202.20	
	Total of Payments			£1,097.76

8. Planning

Application Ref & Date	Address and Proposal	Parish Council Decision	South Norfolk Decision
Footpath claim	Section 53 of the Wildlife and Countryside Act 1981 Modification application for the addition of a public footpath to the Definitive Map for the Parish of Alington	Information returned	No Reply
2013/1610 27/08/2013	Barns at Boundary Farm, Framingham Earl Road, Yelverton. Change of use of traditional Barn range from agricultural to 3 residential units with associated car parking and gardens area together with re-location of existing agricultural livestock shelter building.	Approve in principle	Pending Consideration
2013/1776 27/09/13	Land North of Avenue Farm Back Road, Yelverton Norfolk Screening opinion for a proposed solar farm Environmental Impact Assessment- screening option	Requested Public Consultation	Pending Consideration

This item was discussed between 7.30pm and 8pm –

- a. Land North of Avenue Farm Back Road, Yelverton Norfolk – Screening opinion for a proposed solar farm.** Two representatives from Lightsource Renewable Energy Ltd Jessica Gittoes, Planner and her associate Amy Macdonald attended the meeting to discuss with Councillors the proposed Solar Farm and the planned Public Consultation event. Councillors advised the Planners that advertising the public event in the Beccles and Bungay Journal would not be advisable as this was a Suffolk newspaper and its circulation did not cover the Alington and Yelverton area. The Planners advised Councillors the proposed site had been reduced from 100 acres to 40 acres and a Solar Farm of this size was expected to produce 6.5 mega watts to power 1800 houses. Only 30% of the 40acres would be used and ecological enhancements

<http://alington.norfolkparishes.gov.uk>

were very important. There would be some benefit to the Community by Lightsource providing Solar Panels to Community Buildings or if a Community Project was submitted a grant could be considered. It was confirmed the site of 40 acres once established would never expand. The Public Consultation Event in the Village would provide a lot of the technical data. The planning application to be submitted late November 2013 with view to start construction in April 2014.

Public Consultation Event held by Lightsource on Wednesday 13 November 2013 at Alpington Village Hall between 5.30pm and 8.00pm.

**b. South Norfolk Local Plan Documents –
Site Specific Allocations and Policy Document Regulation 19 Pre-submission representation period from 1 November to 13 December 2013.**

Jack Taylor had contacted Tim Barker at South Norfolk to discuss how the Parish Council should proceed with response to the latest representation period. He was advised that if the Parish Council wanted to be invited to the future Public Consultation event, held by the Planning Inspector, response to this latest representation was required; Councillors could only make comments on the area highlighted on the map – ALP1 on Wheel Road, all previous comments had been considered and response was only now required regarding any new information associated with ALP1 only.

8.15pm Sue Thomson left the meeting

8.20pm Jack Taylor removed himself from the Chair and the room in order for Councillors to discuss the matter according to Item 2 on this agenda.

Kevin Gotts, Vice Chair, chaired the discussion on this point.

South Norfolk had made their preferred site allocation of ALP1, the information regarding this site needs to be consolidated and the District Council were requesting information regarding soundness issues specifically relating to this site.

Mr J Wells, FW Properties, confirmed the site would contain 10 dwellings (7 private and 3 affordable) and a 20 space car park for the school. There would only be 2-3 access points for the dwellings along Wheel Road retaining the natural hedge as much as possible to shield the new development. This would help minimise the number of entrances affecting any residual parking, access and neighbouring properties opposite. Mr Wells confirmed they would replace or reinstate any part of the natural hedge affected by the work of the developers.

Mr J Wells, FW Properties, confirmed there were no plans to develop further into the field other than to conform to the new as yet, not approved, development boundary. Once the village boundary was fixed at no time would the development be extended to include the rest of the field.

The affects of the proposal on the existing school site were minimal .The School site remained large enough for future develop as plans for a new Sports Hall on the present site were underway

Councillors discussed at length the issues highlighted in the response from the Parish Council on 23 October 2012 to previous consultation on this matter. They discussed the issues of the school staff all day parking on Wheel Road and the impact of this development with residents. The discussions regarding the installation of traffic calming measures in this area were extensive.

The extension of the development boundary Nichols Road issues was also discussed. On each response to this matter the Parish Council had insisted the area to the right of the Affordable Housing Development along Nichols Road was not included in the Affordable Housing Development agreement and was to be removed.

Councillors stated that at no time had the Parish Council accepted South Norfolk's Local Plan allocations and proposals, the development proposal of 10 dwellings was being imposed on the Village by The South Norfolk Local Plan and all previous objections remained current. If 10 dwellings were to be imposed on the village by South Norfolk at Wheel Road ALP1 Councillors wanted to respond to this latest round of consultation by insisting deliverable Traffic Calming measures be installed in this area; to include the minimum the of 2 speed activated

signs and 30 mph speed limit signs throughout. With Jack Taylor, Chair, withdrawn from the room Councillors voted unanimously to insist on traffic calming measures to be provided by the Developers and included in the planning proposal.

With Jack Taylor withdrawn from the room and David Whitehead withdrawn from this vote, Councillors voted unanimously to contest the boundary change on Nichols Road to the South of the Affordable Housing site on the grounds of misrepresentation of South Norfolk Council planning rules for Affordable Housing sites. The Parish Council is adamant this amendment must be removed. The Affordable Housing site is an exception site and the Parish Council agreed to its development by South Norfolk on the grounds that it would not be extended for further development. If the site had been submitted to the Local Development Framework it would not fit the criteria. The extension to the development boundary at Nichols Road must be removed.

9pm Jack Taylor resumed the Chair.

9. Garrick Field - Monthly Inspection Report

From Item 4 Garrick Field Overhanging branch – The Clerk had reported the dead overhanging branch to both Sue Thomson and Robin Taylor at South Norfolk Council. There was concern that although the branch remained intact the recent high winds may have weakened the branch making it unsafe.

Grass cutting – The mild weather during September and October had resulted in the grass continuing to grow and at present was too long for the Football Club to play games on the Football Pitch. Councillors discussed various options of requesting Norse to complete a further cut costing around £70.00 plus VAT or the Football club had the use of a ride on mower and had volunteered to complete the cutting required. Councillors agreed unanimously to accept the offer from the Football Club to cut the pitch.

10. Mill Road Residents. Chris Black confirmed Andrew Morris had constructed a Notice board for Mill Road. Once the sign writing had been completed by Chris Black the board would be ready to install at the Loke close to the newly installed Dog bin. Ivan Green would contact Kevin Parfit to install the Notice board once complete.

11. Refurbishment Plans of Alpington and Bergh Apton Primary School

Jack Taylor and Kevin Gotts had attended the school to view the plans, the planning application was yet to be submitted and this item remained on going.

Due to the lateness of the hour the next items were carried forward to the next meeting in January 2014.

12. Play Area Monthly Inspection

13. Emergency Plan

14. Village Pond Maintenance Work - Monthly Inspection Report

15. Police – Speeding and parking issues

16. Fuel Oil Bulk Buying Scheme

17. Other Matters for consideration for future agendas

18. Next Meeting to be held 17 January 2013

The meeting closed at 9.50pm

13 January 2014	03 March 2014
24 March 2014 Annual Parish Meeting	
12 May 2014	7 July 2014
15 September 2014	03 November 2014