

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting

held on Monday 4 March 2013 at 7.30pm at Alpington Village Hall

Present : Jack Taylor (Chairman), Kevin Gotts (Vice Chairman), Chris Black,
John Lain, David Whitehead and Ivan Green

Also Present: Linda Gray (Clerk), Adrian Gunson, County Councillor and 1 members of the public.

1. **Apologies of absence** were received from Jeremy McNulty and Sue Thomson, District Councillor

2. **Declaration of Interest**

Jack Taylor Item 9 Planning – Pecuniary Interest - Planning relating to Wheel Road

David Whitehead Item 9 Planning – Non pecuniary interest – Nichols Road

3. **Minutes of the meeting held on 14 January 2013** were agreed and signed by the Chair.

4. **Matters Arising**

Emergency Plan – The village hall meeting was affected by snow and this item will be deferred to the next meeting scheduled on 5 March 2013.

5. **Correspondence:**

New Standards Regime – The Clerk had sent round to all Councillors and the training aspect of the letter was discussed but it was agreed no training was required at present.

Citizens Advice Bureau – A letter requesting funds had been received. Due to the Parish Councils budget for 2012/13 being assigned it was agreed to defer this item to the May meeting.

6. **Finance** Payment table and forecast balance of accounts

Date	Detail	Cheque No	Amount	Totals
	Balances of Accounts			
14.02.13	Savings		£4,000.32	
14.02.13	Current		£1,000.00	
	Sub total of Balances	Sub total		£5,000.32
	Receipts			
	Sub Total of Receipts	Sub total		£0.00
	Payments			
23.02.13	L Gray Salary Standing Order	STO	£193.87	
23.03.13	L Gray Salary Standing Order	STO	£193.87	
	Sub Total of Payments	Sub total		£387.74
	Balance of Accounts		Balance	£4,612.58

Hedge Cutting Garrick Field – Mr Gould had completed the hedge cutting on the Garrick Field and his invoice had been received £100.00. Councillors agreed the cheque to be written and issued. Cheque number 100680 £100.00

Precept Increase 2013/14 - The Precept had been submitted to the District Council. Although the Parish Council had agreed an increase of 2% due to changes in the tax base at South Norfolk Council the increase will be around 3%.

7. **Garrick Field - Monthly Inspection Report**

When Yelverton Reserves played on the Garrick Field recently the game had to be stopped due to the amount of Dog Fouling on the field.

Action point – Clerk to contact Environmental Health at South Norfolk Council to report incident and ask for assistance monitoring this issue.

a. **Japanese Knotweed** remained ongoing

b. **Funding Application for Yelverton Football Club** – The application would be going before a panel of the Norfolk Community Foundation during March 2013 and the result should be known by the end of March 2013. If the grant is agreed a sub-committee of Councillors will be set up to manage the grant.

c. **Poringland Wanderers usage of the field**, no contact had been received from Poringland Wanderers. The field had not been used recently due to the moisture content in the turf.

8. Mill Road Residents

Ivan Green reported on behalf of the residents of Mill Road

Notice board - residents would like to have the Parish Council minutes and agenda published on Mill Road. After a discussion Councillors agreed for the Clerk to contact Bergh Apton Parish Council to request using their notice board.

Action Point – Clerk to contact Bergh Apton PC, request use of Notice Board for agendas and minutes.

Dog Bin – The Loke on Mill Road is very well used by dog owners and the installation of a dog bin had been requested. There was discussion regarding sponsorship of a new dog bin. Councillors agreed a dog bin should be purchased and installed once research had been completed.

Action Point – Clerk to research sponsorship of dog bin purchase.

Action Point – Clerk to research cost of dog bin, post and installation.

9. Planning including Local Plan formerly the Local Development Framework (LDF)

Application Ref & Date	Address and Proposal	Parish Council Decision	South Norfolk Decision
2012/1639 18/10/2012	Yelverton Garage Loddon Road, Yelverton Norfolk. Certificate of lawfulness of use for use of strip of land as car parking in association with the garage.	Approved	Feb 2013 Pending Consideration

Yelverton Garage – The decision had been made. The Certificate of lawfulness for the use of a strip of land as car parking had been declined.

Local Plan update – No further information had been received. The process would continue with Cabinet documents being published on 18 March and the Cabinet would meet on 25 March 2013. See District Councillors report below.

10. Parishioners Questions and Reports from the County Councillor and District Councillor

Adrian Gunson, County Councillor reported

Hobart High School – The conversion to Academy had been completed on 1 February 2013.

Potholes – Burgate Lane and Threadneedle Street had been reported.

Road Surface – The chippings on Church Road had become detached from the road and had been reported to NCC. The work had been completed too late in the summer and the binder was ineffective.

Grass Verge opposite the Village Hall. There had been several complaints regarding the churning up of the verge opposite the Village Hall by buses. The verge had been repaired with a hard core base before Christmas but the top soil was too wet. The bus collecting and dropping zones would need to be reviewed.

Speeding issues. Adrian Gunson agreed to contact the Road safety team at NCC to enquire if any wheelie bin stickers were available.

Council Tax – The County Council had made no increase on Council Tax

Sue Thomson, District Councillor was not present and the Clerk read out the report sent from the District Councillor.

Council Tax – No increase for 2013/14

Refuse collections in the bad weather – Some collections were delayed most bins were collected but the brown bin service was curtailed to allow those vehicles to assist with other collections. Service were now back to normal.

Local Plan update – No further news of the Site specific part of the LDF. The Local Plan Steering Group met early last month to consider submissions from main consultees to the draft site specifics,

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such as Highways, Education, Police and Utilities etc. The panel will have further meetings to consider objections from the public which will be detailed in the report for the Annual Parish Meeting. There may not be any further news regarding Alpington sites until the final consultation on the submission which is expected to be in the summer.

11. Police – PCSO Suzi Savoury emailed to confirm she would attend the Annual Parish Meeting to regarding speeding issues. One reported crime of burglary in the Village since January.

12. Annual Parish Meeting Planning (APM)

Notification the District Councillor Susan Thomson would not attend the APM had been received Councillors discussed issues regarding speeding in the village and the all day parking at the school. With a view to including the school children involved with a project regarding the speeding issues and with the Police attending the meeting it was agreed to highlight these matters in the invite to the Headteacher Mrs Osborne and the Chair of Governors.

Action Point – Clerk – Invite Mrs Osbourne and the Chair of Governors to the APM

The agenda for the meeting was agreed and the Clerk would invite the Village Hall user group representatives to give reports of activities and publish the agenda for the meeting on 25 March. The Clerk agreed with Councillors the following reports, Jack Taylor, Chairs report and the pond, Kevin Gotts play area and Bulk oil scheme report, John Lain Garrick field.

13. Play Area and Village Hall land Monthly Inspection

Jack Taylor reported the application for funding to replace the springy equipment had been declined and the application for funding for the replenishment of bark had also been declined. The work to replenish and make good the bark area in the Play Area would go ahead.

Action Point – Clerk – to contact Kevin Parfitt regarding the completion of the work at the play area.

Kevin Gotts reported the Play Area was looking very good after the recent investment. The fence at the end had two cracked rails and the Village Hall garden fence required some maintenance. Councillors raised concerns regarding the access to the Play Area round the side of the village hall was very wet.

Action Point – Jack Taylor to draw attention of the quality of the surface of ground on the access to the play area to the Village Hall committee.

14. Village Pond Maintenance Work - Monthly Inspection Report

Concerns regarding the duck weed on the pond had been reported. Jack Taylor confirmed the Environment officer Ed Stocker of NCC had identified the duck weed and said it would clear after a period of cold weather. Councillors discussed and agreed the bad weather had not affected the weed and the reason it was only covering half of the pond now was due to the wind movement. Councillors were concerned if the weed had changed or attracted algae.

Action Point – Jack Taylor – Contact Ed Stocker from NCC to request testing of the pond water to confirm the duck weed had not changed to algae and to find out ways to clear the pond.

Pond Platform - Jack Taylor had received a quote from DH Services regarding building a platform at the pond. The quote for £1,400.00 including VAT and Labour was presently outside the budget of the Parish Council.

Action Point – Jack Taylor – Contact Ed Stocker and WREN regarding grants a platform at the pond.

15. Fuel Oil Bulk Buying Scheme

Kevin Gotts confirmed the scheme was continuing well and he would get information regarding the size of the group for the APM. He was also keen to extend the message to other Parish Councils.

Action Point – Kevin Gotts – research group information and how to extend the message to others.

16. Other Matters for consideration for future agendas

17. Next Meeting to be held 25 March 2013 – Annual Parish Meeting

The meeting closed at 9.10pm

14 January 2013	4 March 2013
25 March 2013 Annual Parish Meeting	
13 May 2013,	1 July 2013,
16 September 2013,	4 November 2013

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