

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting

held on Monday 14 January 2013 at 7.30pm at Alington Village Hall

Present : Jack Taylor (Chairman), Kevin Gotts (Vice Chairman), Chris Black, John Lain, Jeremy McNulty and David Whitehead.

Also Present: Linda Gray (Clerk), Sue Thomson District Councillor and 10 members of the public.

Please note; Due to adverse weather conditions of laying snow, some agenda items would be included on the agenda for the March 2013 meeting in order to reduce the meeting time.

1. Apologies:

Apologies of absence were received from Ivan Green, Antony Wilkins, Chairman of Yelverton Football Club and Adrian Gunson, County Councillor

2. Declaration of Interest

Jack Taylor - Pecuniary Interest – Item 9 – Local Plan - Wheel Road site only

David Whitehead – Non pecuniary Interest – Item 9- Local Plan - Nichols Road only

Jeremy McNulty – Non pecuniary Interest – Item 9 – Local Plan – Church Meadow only

3. Minutes of the meeting held on 5 December 2012 were agreed and signed by the Chair

4. Matters Arising

Emergency Planning – Chris Black had spoken to an electrician regarding the setting up of a generator socket at the village hall. Chris Black and Jack Taylor would discuss the way forward with the Village Hall Committee.

Speeding in the Village – Jack Taylor had contacted Mrs Osbourne to ask if a notice could be included in the school newsletter. Jack Taylor had also contacted Mrs Wright who had raised several issues regarding this item.

Tree Preservation Orders (TPO) – The Clerk had obtained the map of the village including the locations of the trees with TPOs.

5. Correspondence:

Bus Timetables – Ambassador had sent new bus timetables to the Clerk.

Norfolk Gritting Routes – Norfolk County Council had sent the new leaflet to the Clerk.

Bergh Apton Post Office Closure – Due to the retirement of Richard and Barry Cushing the Bergh Apton Post Office would shortly close. Councillors wanted to publically extend their most grateful thanks to both Richard and Barry and commend them for their contribution to the community for so many years. Whilst Councillors acknowledge and respect the reasons for their decision Richard, Barry and the Post Office would be sorely missed by the whole community. Councillors requested the Clerk to write a letter.

6. Garrick Field – Monthly Inspection Report

a. **Japanese Knotweed** was receiving ongoing treatment

b. **Funding Application for Yelverton Football Club**

Mr Graham Bloomfield and Mr Hughie Bloomfield attended the meeting to discuss the application. Yelverton Football Club had been running for 65 years and were applying for a grant to build changing facilities on the Garrick Field. Although the £35,000.00 grant application had been completed by the Football Club, they do not have a legal interest in the land, which could prove very difficult to obtain funding. The application therefore would be stronger if submitted by the Parish Council. The options for the way forward included a lease agreement being drawn up by the Parish Council and for the application for funding to be transferred into the Parish Council's name,

Councillors needed to understand fully the way forward for both the Parish Council and the Football Club. If the Parish Council were successful with the grant application they would own and control the building and lease the facilities to the Football Club. This would include administering the funds, requesting tenders for the building work and holding the contract with the assigned builders.

Councillors had several questions and required confirmation of the employer, contractor status, Freehold ownership of the building, what if the Football Club folds, is the approved planning application transferable. When complete would the Football Club have sole use of the facilities, would the lease include the maintenance and usage of the football field and who would control the bookings system?

The Football Club confirmed they were happy for the Parish Council to apply for the grant and acknowledged the conditions of a lease and agreement of usage and ownership would need to be drawn up and agreed between the Parish Council and the Football Club

The Parish Council were willing for this project to continue without any cost liability to themselves but the total cost of the project was £40,000.00, would the Football Club raise the £5,000.00 shortfall. The Football Club confirmed they had scheduled a series of fundraising events intended to cover the £5000.00 shortfall and had received donation promises from residents in the village if the grant funding was approved

Jack Taylor confirmed the Parish Council as the owners of the Garrick Field would expect the new facilities to be available to the wider community during the year and there were several issues and terms that required further discussion.

Jack Taylor proposed the application for the £35000.00 grant to build the changing facilities on the Garrick Field be transferred into the name of Alington with Yelverton Parish Council and for the application to be submitted for the March 2013 round of funding, with the understanding there remained several issues regarding the lease, ownership and usage to be agreed;. David Whitehead seconded the proposal and all Councillors present agreed unanimously. The Parish Council would form a subcommittee lead by Jeremy McNulty to oversee the project.

c. Poringland Wanderers usage of the field. Jack Taylor had handed a letter and Hire agreement to the organisers of Poringland Wanderers. Councillors were happy to encourage the young team to train at the Garrick Field but the cost of maintaining the goal equipment and surface of the goal mouths needed to be addressed. The letter had not stated an amount to be paid but asked for a contribution towards the maintenance of the field. The Clerk confirmed the club at this stage had not responded to the letter. The item would be deferred to the March 2013 meeting to give time for response.

7. Finance

Payment table and forecast balance of accounts

Date	Detail	Cheque No	Amount	Totals
	Balances of Accounts			
14.12.12	Savings		£5,653.14	
28.09.12	Current		£1,000.00	
	Sub total of Balances	Sub total		£6,653.14
	Receipts			
03.12.12	Bank Interest		£0.69	
	Sub Total of Receipts	Sub total		£0.69
	Payments			
23.12.12	L Gray Salary Standing Order	STO	£193.87	
10.12.12	Travis Perkins	100674	£308.88	
14.01.13	Kevin Parfitt	100675	£225.00	
14.01.13	Kevin Parfitt	100676	£460.00	
14.01.13	Air Ambulance	100677	£100.00	
14.01.13	Digley Associates	100678	£96.00	
14.01.13	L Gray Expenses	100679	£75.20	
23.01.13	L Gray Salary Standing Order	STO	£193.87	

	Sub Total of Payments	Sub total		£1,652.82
	Balance of Accounts		Balance	£5,001.01

Budget - The Clerk presented an up to date Budget forecast for 2013/14

Precept Setting - The Precept had been agreed at the November 2012 meeting to be increased by 2% resulting in an increase of £134.00 to £6821.00.

Football Club Fee

Due to the above application regarding the Garrick Field the discussion regarding the fee for the hire of the field to Yelverton Football Club would be deferred to the March 2013 meeting.

8. Mill Road Residents

This item had been added to the agenda by Ivan Green. Due to the weather conditions and Ivan's absence this item would be included on the March 2013 agenda

9. Planning including Local Development Framework (LDF)

Local Development Framework (LDF) - Jack Taylor confirmed there was no new or further information available regarding the Local Development Framework.

Church Meadow

A member of the public asked if the Parish Council were aware of any rights of way over the Church Meadow site. Since the original building development in the 1970s had there been any restricted access to the remaining undeveloped field. Councillors discussed this point and agreed to the best of their knowledge there had been no restricted access to the site for some 30 years. Previously the Parish Council had written to the owners Hibbet and Key regarding some issues with motor cycles using the field but had not received a reply. There were pathways across the site which had been used regularly by walkers and residents for 30 years.

Application Ref & Date	Address and Proposal	Parish Council Decision	South Norfolk Decision
2012/0939 17.05.2012	Garrick Field off Church Road, Yelverton, Proposed new changing rooms for Yelverton Football Club	Abstain as PC landowners	Approved
2012/1639 18/10/2012	Yelverton Garage Loddon Road, Yelverton Norfolk. Certificate of lawfulness of use for use of strip of land as car parking in association with the garage.	Approved	Decision Pending

10. Parishioners Questions and Reports from the County Councillor and District Councillor Sue Thomson, District Councillor reported;

Local Development Plan – Extract from Sue Thomson's written report

The Local Plan Steering Group had met recently to consider submission from main Consultees to the draft site specifics, such as Highways, Education, Police and Utilities. Issues relating to Alpington included; Education had asked that the line of the village envelope be drawn to include school fields so that planning applications would not have to go out to consultation and this could alter the line round our school. It was decided that should the preferred site be confirmed in Wheel Road it would go behind the field and along the back of the site to end round the pub. If not confirmed then it would be preferable to not include the field as this would then be open to alternative plans. Further meetings will consider objections received from the public.

South Norfolks Leisure Centres – All centres Long Stratton, Diss and Wymondham would have work undertaken to update the centres.

11. Police Speeding and Parking issues

Adrian Gunson had added Alpington and Yelverton to the list of villages requesting the VAS Speed equipment to visit and undertake a speed survey and was expected shortly. The Clerk had highlighted a speed awareness campaign called "20s plenty where people live" and wheelie bin signs are available. This item would be discussed at the March 2013 meeting.

12. Annual Parish Meeting Planning

The Clerk suggested inviting the local Police to give a presentation about speed awareness and give the result of the VAS survey which should be conducted shortly. Councillor agreed for no refreshments to be available and for the Clerk to invite the normal Community Group representatives. Also to invite Mrs Teresa Osbourne and the Chair of Governors to discuss parking and speeding issues close to the school.

13. Play Area and Village Hall - Monthly Inspection

The safety inspection reports had been received from Digley Associates. No areas of concern were highlighted that were not already known by the Parish Council. The Bark and gravel boards were in the process of being replaced. Parish Council was awaiting confirmation of applied grant funding to purchase a new springy seat as it needed replacing.

Village Hall - Jack Taylor was the Parish Council representative on the Village Hall Committee.

14. Village Pond Maintenance Work - Monthly Inspection Report

Jack Taylor reported the duck weed is still very present at the pond and the cold weather may reduce it. Jack had approached Mark Perfitt in the village to ask for a quote to install a ramp for easier access to the pond.

15. Fuel Oil Bulk Buying Scheme

Kevin Gotts had included a report in the 11 Says Parish Magazine to explain the scheme.

16. Other Matters for consideration for future agendas

Football Club Hire Fee
Poringland Wanderers usage of the Garrick Field
Mill Road Residents

17. Next Meeting to be held 4 March 2013

The meeting closed at 9.10 pm

14 January 2013	4 March 2013
25 March 2013 Annual Parish Meeting	
13 May 2013	1 July 2013
16 September 2013	4 November 2013