

# ALPINGTON WITH YELVERTON PARISH COUNCIL

## Minutes of the Meeting

held on Monday 5 November 2012 at 7.30pm at Alington Village Hall

**Present** : Jack Taylor (Chairman), Kevin Gotts (Vice Chairman), Chris Black, John Lain, Jeremy McNulty, David Whitehead and Ivan Green

**Also Present:** Linda Gray (Clerk), Adrian Gunson, County Councillor, and 6 members of the public.

### 1. Apologies:

Apologies of absence were received from Sue Thomson District Councillor

Jack Taylor, Chairman raised concerns with Councillors regarding the previous two meetings. It had been suggested that the previous two meetings had been recorded by a resident in the public gallery. Jack Taylor took this opportunity to state that it was written in the Standing Orders which the Parish Council is bound by, item 1 sec m "**Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior written consent**". This type of behaviour would not be tolerated by the Parish Council and The Clerk had contacted the Norfolk Association of Local Councils for guidelines for action in the future.

### 2. Declaration of Interest

Jack Taylor – Pecuniary Interest - Item 7 – Local Development Framework Consultation and the Identified Wheel Road Site

David Whitehead – Non Pecuniary Interest -Item 7 Local Development Framework Consultation

Jeremy McNulty - Non Pecuniary Interest -Item 7 Local Development Framework Consultation

### 3. Minutes of the meeting held on 17 September 2012 were agreed and signed by the Chair.

### 4. Matters Arising

**Play Area Sign** – The play area sign had been delivered and John Lain had installed the signs at the Play Area

**Emergency Planning** –Information obtained by the Parish Clerk regarding installing a socket at the Village Hall to connect a generator from another Parish Council did not conform to present electrical installation guidelines. Chris Black had recently spoken to an Electrician who understood the equipment that was required. Chris Black would contact the Electrician to obtain further information and report back at the next meeting. The Clerk had obtained details regarding the key holders of Cedar House to be included on the plan.

**Highway Rangers** – Pond railings repainting, The Clerk had contacted the Highway Rangers regarding this issue but had not received a reply. Dranes Lane – The verges had been cut by the Highway Rangers and the landowner had been contacted to cut the hedges which had now been completed.

### 5. Correspondence:

Jack Taylor discussed with Councillors the distribution of agendas and minutes to Councillors by email. All Councillors agreed the Clerk could from now on email the agenda and minutes and any extra papers to Councillors but to provide a hard copy for John Lain and to maintain the notice boards with a hard copy.

#### **Disclosable Personal Interest Dispensation (DPI)**

Norfolk Association of Local Councils had encouraged Clerks to obtain dispensations from Councillors in order that the Precept and Budget could be discussed at Parish Council Meetings. Due to changes in the Code of Conduct the best practice at the moment was unclear. Councillors discussed this issue and all completed the forms provided by the Clerk and agreed the DPI should stand until the Parish Council Elections in May 2015.

## 6. Finance

**Half yearly Checks** – The half year financial checks were completed and signed by the Chairman.

**Auditor** – Chris Dix was appointed as the External Auditor

**Section 137 payments** – These were discussed in conjunction with the budget for 2013-14. It was agreed that due to the funds required at the Play Area that for this year the Parish Council would only send a payment to the Air Ambulance for £100.00.

### Budget 2013-14

The Clerk had provided figures from last years accounts, the forecasted figures for the present year and a budget using a 5% increase in all costs for 2013-14.

### Precept 2013-14

After reviewing the 2013-14 budget Councillors agreed that funds were required to maintain the Play Area play surface and to anticipate increasing costs, it would be prudent to increase the precept by 2% for 2013-14.

**Finance** Payment table and forecast balance of accounts

Date	Detail	Cheque No	Amount	Totals
	<b>Balances of Accounts</b>			
12.10.12	Savings		£6,685.43	
28.09.12	Current		£1,000.00	
	Sub total of Balances	Sub total		£7,685.43
	<b>Receipts</b>			
	Sub Total of Receipts	Sub total		£0.00
	<b>Payments</b>			
23.10.12	L Gray Salary Standing Order	STO	£193.87	
05.11.12	Norse	100671	£483.59	
05.11.12	Panel Graphics	100672	£42.00	
05.11.12	L Gray Expenses	100673	£119.65	
23.11.12	L Gray Salary Standing Order	STO	£193.87	
	Sub Total of Payments	Sub total		£1,032.98
	Balance of Accounts		Balance	£6,652.45

## 7. Planning including The Local Plan consultation

Application Ref & Date	Address and Proposal	Parish Council Decision	South Norfolk Decision
2012/0939 17.05.2012	<b>Garrick Field off Church Road, Yelverton,</b> Proposed new changing rooms for Yelverton Football Club	Abstain as PC landowners	
2012/1393 02/08/2012	<b>Land at Nicholls Corner, Nicholls Road,</b> Alington, New Highway access to agricultural field.	Approve	Approved
2012/1639 18/10/2012	<b>Yelverton Garage Loddon Road, Yelverton Norfolk.</b> Certificate of lawfulness of use for use of strip of land as car parking in association with the garage.	tba	tba

**Garrick Field** – The decision was now available from South Norfolk and the planning application had been approved subject to conditions and an Arboreal survey.

**Yelverton Garage** – Councillors discussed the certificate of lawfulness and agreed the parking area to the side of the Garage had been in use for around 15 years.

### **The Local Plan Consultation**

The consultation period for the Local Development Plan site specific had now closed. South Norfolk confirmed they had received an excellent response to the consultation. The processing of responses had been delayed and would be posted on to the South Norfolk Web site as soon as they were able. The comments that have been received would be considered over the next few months and a pre-submission version of the plan would be published and further consultation opened for a further 6 weeks in March/April 2013. The Parish Council would continue to keep residents up to date with the ongoing process.

### **8. Parishioners Questions and Reports from the County Councillor and District Councillor Sue Thomson, District Councillor** had submitted a report to the Clerk.

**The Local Plan consultation – Please see above.**

**The Eastern Rivers Board –** Meet 6 November 2012 the Nightingale Centre Framingham Earl  
**Police and Crime Commissioner Elections** voting to take place on 15 November 2012.

#### **Adrian Gunson, County Councillor reported**

**Burgate Lane and Reeders Lane –** a flooding issue had been reported

**The Ditch close to the Wheel of Fortune PH** needed some attention. The land owner had been contacted.

**Framingham Earl Road –** A request for surface dressing had been submitted for next year.

**Hobart High School –** Governors had agreed to convert the school to an Academy by the beginning of February 2013.

**Construction Fund –** A reference had been provided for Yelverton Football Club

**The Vehicular/speed Active Sign** would be installed in the Village for a month in the New Year. This item highlighted the concern of Speeding in the Village and Adrian Gunson discussed with both Councillors and Residents the problems of the village.

#### **Speeding**

##### **“Speeding in the Village - Excerpt from the Minutes 7 July 2008**

Councillors discussed the result of the recent Speed Awareness survey. It showed individual speeds of between 35mph and 45mph being recorded at varying times of the day, but average results reflected the speed limit of 30mph was not exceeded. Adrian Gunson remarked the Police would not regard these results as a significant speeding problem for further action. Councillors felt that speeding continued to be an issue in the village and requested the Police to visit the village with a speed gun on an ad hoc basis.”

##### **“Speeding in the Village - Excerpt from the Minutes 8 September 2008**

In recent months two types of speeding survey had been conducted in the village. Whilst both surveys results confirm there is speeding, the results do not show a big enough problem for the Police take any further action. Lighted speed signs and traffic calming schemes are too expensive for the Parish Council to provide. After a discussion Councillors are in no doubt that a problem of speeding exists along with parking issues at busy times close to the school, but agreed the issues could not be taken any further.

Jack Taylor proposed this item be removed from future agendas commenting that Councillors remain very concerned regarding these issues. All councillors agreed.”

Adrian Gunson commented that all villages experience speeding problems and it was usually due to the local residents of the village. The suggestions of a footpath and a change of speed limit was discussed but Adrian Gunson reported that there were insufficient funds available to install a footpath from the Village Hall to the pond and installing a 20mph speed limit would be unenforceable. Traffic calming measures usually promoted complaints from those living close by through noise and vibration. It was also explained that making the roads and footpaths safer could promote more housing development for the villages by South Norfolk.

Jack Taylor reported that previous research into lighted speeding signs resulted with the equipment being too expensive for the Parish Council to provide. It was agreed to add the item to the next agenda for discussion.

#### **9. Garrick Field - Monthly Inspection Report**

**a. Japanese Knotweed** remained ongoing

**Tree preservation orders regarding a planning application** – The Clerk to contact South Norfolk to request a plan or list of preserved trees in the Villages.

#### **10. Play Area- Monthly Inspection**

**Play Area Play Surface** – The surface of Play areas attracts several guidelines and although the Parish Council would very much like to use a rubberised surface or supported grass surface the quotes and work involved for these had proved too expensive.

Kevin Gotts had received quotes for replacement bark from Sovereign and Kevin Parfitt. Both quotes were discussed at length and it was agreed, after a review of the quantity of materials to accept Kevin Parfitt's quote to complete the work. Kevin Gotts and Ivan Green would review the amount of Bark required along with the other materials before fully accepting the quote.

#### **11. Village Pond Maintenance Work - Monthly Inspection Report**

The work completed at the Pond earlier in the year had now settled down. Duck weed continued to be present.

#### **12. Fuel Oil Bulk Buying scheme**

Kevin Gotts reported there was a slow but steady uptake of the scheme and that he would include the details in the next "Eleven Says" Parish magazine.

#### **13. Police and Parking at the School**

Nothing to report but an ongoing issue.

#### **14. Other Matters for consideration for future agendas**

**Speeding in the Villages**

**Emergency Plan – Winter Warmer packs**

#### **15. Next Meeting to be held 14 January 2013**

The meeting closed at 9.50 pm

14 January 2013	4 March 2013
<b>25 March 2013 Annual Parish Meeting</b>	
13 May 2013	1 July 2013
16 September 2013	4 November 2013