

# ALPINGTON WITH YELVERTON PARISH COUNCIL

## Minutes of the Meeting

held on Monday 14 May 2012 at 7.30pm at Alington Village Hall

**Present:** Jack Taylor (Chairman), Jerry Davies (Vice Chairman), Chris Black, John Lain, Kevin Gotts, Jeremy McNulty and David Whitehead

**Also Present:** Linda Gray (Clerk), and 11 members of the public.

1. **Appointment of Chairman – Acceptance of Offer** The Clerk requested nominations for Chairman. Jerry Davies proposed Jack Taylor, seconded Jeremy McNulty as there were no further nominations and agreement was reached unanimously. Jack accepted to start his fourth year as Chairman. The acceptance of office form was completed and witnessed by the Clerk.
2. **Appointment of Vice Chairman – Acceptance of Offer** Jack Taylor requested nominations for Vice-Chairman. Jack Taylor proposed Kevin Gotts and seconded by Chris Black, as there were no further nominations and agreement was reached unanimously. Kevin accepted the post of Vice Chairman. The acceptance of office form was completed and witnessed by the Clerk.
3. **Register of Interest – All Councillors** All Councillors Present completed and returned Registration of members Interest forms.
4. **Standing Orders – General Review** The present copy of the Standing Orders had been made available for all Councillors to read. It was agreed there were no updates to be made.
5. **Apologies:** Apologies of absence were received from Adrian Gunson, County Councillor and Sue Thomson District Councillor
6. **Declaration of Interest**  
 Jack Taylor - Item 13 LDF - Prejudicial Interest  
 Jerry Davies - Item 13 LDF – Personal Interest  
 David Whitehead – Item 13 LDF - Personal Interest  
 Kevin Gotts – Item 16 Parking at the school – Personal Interest
7. **Minutes of the meeting held on 5 March 2012** were agreed and signed by the Chairman
8. **Matters Arising** – There were no matters arising that were not covered on the following agenda
9. **Parishioners Questions and Reports from the County Councillor and District Councillor**  
 Neither the County Councillor or District Councillor were present and the public were present to discuss item 13 and specifically the Local Development Framework.
10. **Correspondence:**  
**Highway Rangers** – Reported work completed on Burgate Lane, Reeders Lane and Slade Lane  
**Loddon on Call** – Were not able to accept further donations until confirmation was received the group would continue.  
**SNDC Bergh Apton** – The Clerk had responded to the Consultation from Norfolk County Council regarding the planning application for a permanent site. A response would now be sent to SNDC once again supporting the Planning application  
**Consultation Mineral and Waste Management consultation.**  
**Smoke Control** – A resident had raised concerns regarding the smoke emissions from ineffective flues in Cherrywood. The Clerk had forwarded the email to Sue Thomson.
11. **Finance**
  - a. **Financial Standing Orders** Councillors had been given a copy of the Financial Standing Orders before the meeting and they agreed after review no amendments were required.

- b. Responsibilities of Parish Council** Councillors had been given a copy of the Responsibilities of the Parish Council before the meeting. The following amendments were The litter bin at the pond was emptied by SNDC Environmental Team.
- c. Asset Register** Councillors had been given a copy of the Asset Register before the meeting. It was discussed and agreed to remove/write off items under £50.00 of value.
- d. Audit** The Clerk presented the Annual Accounts to Councillors. The bank reconciliation was signed by Jack Taylor, Chairman. The Councillors agreed the Annual Governance Statement and Accounting Statement for the year ended 31 March 2012. Proposed, Jack Taylor seconded David Whitehead and agreed unanimously.
- Bank Signing Mandate** due to the change of Vice Chairman Kevin Gotts would be added as a signatory on the Bank Accounts and Jerry Davies removed.
- e. Clerks Salary Clerks Salary and Expenses** The Clerk had now undertaken and passed the Cilca Qualification. As the Clerk had gained this qualification her salary scale would increase by two points this year from SCP 23 to SCP 25 as at 1 April 2012.
- f. Football Club Fee** It was discussed and agreed to maintain the fee at £240.00 for the season 2012/13 as the gang mowing contract with Norse had been renegotiated without increase.

Date	Detail	Cheque No	Amount	Totals
	<b>Balances of Accounts</b>			
01.04.12	Savings		£4,422.63	
01.04.12	Current		£1,000.00	
	Sub total of Balances	Sub total		£5,422.63
	<b>Receipts</b>			
01.04.12	Bank Interest		0.67	
01.04.12	Grant for pond		2,085.00	
30.04.12	Precept		3,343.50	
	Sub Total of Receipts	Sub total		5,429.17
	<b>Payments</b>			
02.04.12	DHS	100653	£3,336.00	
23.04.12	L Gray Salary Standing Order	STO	£182.00	
09.05.12	Village Hall Fees	100654	£48.00	
09.05.12	Village Hall Fees	100655	£16.00	
09.05.12	Norfolk ALC Fees	100656	£139.88	
09.05.12	Dog Service Charge	100657	£69.30	
09.05.12	Norfolk RCC	100658	£15.00	
09.05.12	Norfolk Playing Fields Assoc	100659	£20.00	
09.05.12	Clerks Expenses	100660	£110.63	
09.05.12	C Dix Internal Auditor	100661	£65.00	
23.05.12	L Gray Salary Standing Order	STO	£205.74	
	Sub Total of Payments	Sub total		£4,207.55
	Balance of Accounts		Balance	£6,644.25

## 12. Play Area Report by Kevin Gotts.

From the last meeting Kevin reported he had contacted Gary Howard, Playground Safety Officer from South Norfolk and recommended laying safety matting with topsoil and grass under the

<http://alpington.norfolkparishes.gov.uk>

swings. The quote for Safety Matting for this area was £1,900.00 laid with topsoil and turf. Councillors were reluctant to agree to this cost as the priority was to replace the swing components in line with the Annual Play Area Report. Research regarding legal advice would be looked at by the Clerk. The three quotes for the replacement components for the swing set was discussed and agreed. Kevin would contact Fenland Leisure to accept their quote £594.80 including fitting plus VAT. The work was expected to take place in 4-6 Weeks. The surface under the swings would not be considered until the work on the swing set had been completed and after the summer season as any surface work would put the swing set out of action for this time.

### 13. Planning

#### **Local Development Framework Preferred Site allocation.**

Jack Taylor declared he had a prejudicial Interest in this item. Jack Taylor remained in the room as Councillors and members of the public were happy for him to take part in the discussion regarding this issue. There were no decisions or votes taken.

Jack Taylor outlined the process and results that had taken place. The Parish Council had responded to the Site Specific Consultation in 2011 by refusing any development except for infill in the villages of Alington and Yelverton due to lack of infrastructure and highway provision. On March 26 2012 South Norfolk had published its preferred site for development in Alington to be a stretch of land on Wheel Road between the School and the Wheel of Fortune Pub and to extend the Village boundary on the Affordable Housing Site on Nichols Road.

This item was discussed at length with the members of public present at the meeting. There were two groups represented at the meeting the Residents of Wheel Road who are against the development and the family representative (who resides in the village) of the developer F W Properties who owns the piece of land.

Representatives of the Residents of Wheel Road highlighted the following.

- The village requires infrastructure to support any further development of the village.
- The chosen site could be extended on to the next field behind the plot in the future.
- South Norfolk to reconsider the other sites offered in the village.
- Only single track roads into the village which would not support any increased traffic flow.
- What was the stance of the Parish Council to this latest proposal?

The Developers, FW Properties, representative highlighted the following points.

- His intention was for his family to remain living in the village and to that end would be sensitive to the views, concerns and needs of the village.
- He was a Governor of the school and was keen to support the school in terms of attracting new families to the village to sustain the school numbers and to provide an area for the teachers to park at the school.
- Felt he had a duty of trust to the village and to the school.
- Was not considering extending the proposed site.

The Parish Council stated,

- It was aware that part of the village supported the development due to the proposed parking at the school but that Councillors remained opposed to any new development in the village other than infill due to lack of infrastructure and state of the roads. The single track village roads could not sustain any increase in traffic flow.
- If the roads were up graded this could attract further development to the village.
- Residents needed to respond to any new consultation individually as in the past group representation was only taken by South Norfolk as one persons view, especially if the same duplicate response was sent in many times.
- Residents were encouraged to attend Parish Council meetings in order that this issue could be discussed and the Parish Council could represent the community.
- This item would be included on the agenda for the next meeting scheduled for 2 July 2012 when it was expected but could not confirm the consultation would be available.

Application Ref & Date	Address and Proposal	Parish Council Decision	South Norfolk Decision
2012/0316 17.02.12	<b>Stacey Cottage, Reeders Lane, Alpington</b> - Rebuild of lean-to shed for living space with access into main building	Approve	Approved
2012/0478 13.03.12	<b>Land at Nichols Corner, Alpington</b> - Change of use from agricultural land to amenity use with new Highways access to Nicholls Road, Alp.	Approve	Refused
2012/0525 20/03/12	<b>Rose Bungalow, Back Road, Yelverton,</b> Proposed Porch	Approve	TBA

8.50pm John Lain arrived

#### 14. Fuel Oil Bulk Buying Scheme

Kevin Gotts was keen to set up the Bulk Oil Buying scheme in the Village and was prepared to be the co-ordinator for the first year.

Councillors agree to pay the £15.00 subscription to the Rural Community Council in order that the group could be established.

#### 15. Speeding in the village

A letter from a resident regarding speeding in the village had been received that suggested a 20mph speed limit be implemented. The Parish Council had for sometime been very aware and concerned about speeding in the village. After requesting a speed survey, the Police had confirmed to the Parish Council the speeding problem was not enough of a problem for them to act and any implementation of speed limits would be very difficult to Police and enforce.

#### 16. Parking at the school

The Police had issued a letter to all parents of pupils at the school requesting considerate parking at peak times. The Parish Council's response to the Police was that whilst this went some way to help the situation the problem of all day parking of staff of the school remained an issue and contributed to the further problems at the busy dropping off and collecting times at the school.

#### 17. Village Pond - Monthly Inspection Report

The pond area was looking very good. The pond was full of water due to the recent weather and the trees had come into leaf.

#### 18. Garrick Field - Monthly Inspection Report

John Lain reported there were no areas of concern that the Parish Council were not already aware. The main field required treatment for weeds. Councillors discussed the potential cost and it was decided that Jack Taylor would contact previous contractor and the clerk would contact the grounds maintenance team at Norse and feed back the quotes at the next meeting. It had been too wet to treat the Japanese knotweed. The plans for the Football Clubs pavilion had been on display in the Wheel of Fortune and would expect to be submitted to the Planning Department shortly.

#### 19. Other Matters for consideration for future agendas

Parish Councillor Application Form

#### 20. Next Meeting to be held 2 July 2012

The meeting closed at 9.55 pm

16 January 2012    5 March 2012  
**26 March 2012 Annual Parish Meeting**  
 14 May 2012    2 July 2012  
 17 September 2012    5 November 2012