

ALPINGTON WITH YELVERTON PARISH COUNCIL

Draft Minutes of the Meeting

Held on Monday 16 January 2012 at 7.30pm at Alington Village Hall

Present: Jack Taylor (Chairman), Jerry Davies (Vice Chairman), Chris Black, John Lain, Kevin Gotts and David Whitehead

Also Present: Linda Gray (Clerk), Adrian Gunson, County Councillor, Sue Thomson District Councillor and 4 members of the public.

1. Apologies:

Apologies of absence were received from Jeremy McNulty.

2. Declaration of Interest

Jack Taylor – Item 9 regarding LDF

- ### 3. Minutes of the meeting held on 7 November 2011
- that had been circulated previously. The minutes were approved and signed by the Chairman. A query regarding the amount of reserve funds expected from the precept was discussed. £4000.00 was reported in the minutes but a figure of £3000.00 was also discussed. The Clerk would look at her notes from that meeting and report back the confirmed amount at the March meeting.

4. Matters Arising

WREN – The Clerk confirmed the Garrick Field's usage remained inside the Grant guidelines.

Highway Rangers – Had visited the Village in January to carry out further work on the footpath between Framingham Earl Road and Wheel Road. A schedule of work completed for October 2011 had been received.

Glass Recycling Centre – The Clerk had contacted South Norfolk to report the collection bins had been replaced incorrectly. Although the bins had not been turned around, there had not been any problem over the busy Christmas period.

Norse Contract – After further discussions and a new lower quote from Norse, the Parish Council had renewed its 3 year contract with Norse to gang mow the Garrick Field.

5. Play Area Inspection results and times of opening notice

The notice informing residents of the intended opening and closing time of the Play Area in term time had been advertised at the Play Area since the beginning of December 2011. The Parish Clerk reported she had not received any comments. Jack Taylor had spoken to the Playgroup who confirmed they also had not received any comments from parents or residents. Jack Taylor proposed another laminated sign detailing the opening times of 11.30am to 12.15pm Monday to Thursday during term time be erected. David Whitehead seconded the proposal. The result of the vote 5 Councillor for and 1 abstention.

Annual Safety Inspection of Play Area – The report had been received in December and reviewed by Kevin Gotts. Kevin reported the inspection report did not highlight any area for immediate attention or areas of repair that the Parish Council were not already aware. It was agreed the bark areas should be top soiled and turfed later in the year. Kevin Gotts would research cost for replacement chains and cradle seats for the swing set. A new seat for the Dolphin spring seat would be installed shortly by Jerry Davies.

6. Emergency Questionnaire Results

34 responses from the Emergency Questionnaires had been received and the information from these responses would complete the Emergency Plan for Alington with Yelverton. Councillors extended their thanks to those who had completed and returned their questionnaires.

7. Village Pond Maintenance Work - Monthly Inspection Report

A grant from Norfolk County Council to complete the works at the pond had been approved. The work to trim the trees and reinforce the pond bank would commence shortly.

8. Parishioners Questions and Reports from the County Councillor and District Councillor Sue Thomson, District Councillor reported;

Council Tax frozen and Budgets would be set shortly.

Cost Cutting exercise found £170k saving at South Norfolk.

Recycling rate good at 43% but needs to increase in line with Land Fill Tax increases.

Strike Day back in November 2011 all bin collections were completed.

Planning - New legislation available shortly regarding CIL. A special meeting regarding the Community Infrastructure Levy Charge which once agreed would be expected to be implemented in July 2012 instead of September 2012

Localism meetings Parish Council would be informed shortly the date, venue and time.

Diamond Jubilee - There would be a number of Council Activities. A Grant scheme for street parties up to £200 would be advertised soon.

Adrian Gunson, County Councillor reported

Broadband Speed – NCC had set up a campaign online for residents to register their interest to increase Broadband speeds in the area.

Northern Distributor Road – £8m from Government to build a route from the Broadland Business park to the Airport. Once the planning application had been approved the work was expected to start by 2015.

A11 clearance between Eleveden and Barton Mills had started to make way for the last section of the A11 between Norfolk and London to be dualled.

Roads in the village – work to repair pot holes and footways as well as drainage and sinkage problems had been completed in Mill Road, Fortune Green, Burgate Lane, Reeders Lane and Gilbert Close.

Bergh Apton Waste Site – A planning application should be received shortly. The County Council had been asked to advise Parish Councils for consultation.

Wherrymans Way – Parts of the footpath were falling in to disrepair and NCC were in discussions with local agencies to take on the long term maintenance for environmental, tourism and rights of way reasons.

9. Planning

Application Ref & Date	Address and Proposal	Parish Council Decision	South Norfolk Decision
2011/1557 21/09/2011	Black Barn Farm, Mill Road, Alington Change of use of former hay/stack barn to non agricultural stabling and refurbishment. Change of use of adjacent land and field shelters for keeping horses.	Approve	Approved
2011/1650 07/10/2011	Inglewood, Church Road, Yelverton Re-siting of existing window in west elevation of garden room to north elevation	Approve	Approved
2011/1743 25/10/2011	Rose Bungalow, Back Road, Yelverton Extension & Alteration – Plans not returned	Approve	Withdrawn
2011/1774 27/10/2011	Avenue Farm Cottage, Back Road, Alington Extension to listed Cottage to provide new utility and shower and new garden room. Insertion of 2 new windows – Plans not returned	Approve	Approved
2011/2039 16/12/2011	Rose Bungalow, Back Road, Yelverton Replacement Dwelling	Approve	

Rose Bungalow Back Road, Yelverton – Mr Carver from Rose Bungalow came to discuss his application for a replacement dwelling on the existing site. Councillors support the application with no objections.

Scheme of Officer Delegation for determining Planning Applications – Any applications after 1 January 2012 will only be referred to the Planning Committee for determination in specific circumstances.

How to respond to Planning – Leaflet had been produced as part of the supporting communities and neighbourhoods in planning project.

10. Correspondence:

Litter and Dog Bins - A resident on the Framingham Earl end of Burgate Lane had reported they would no longer be able to collect litter in that area and raised concerns over dog fouling. Councillors extended their thanks to the resident and would like to raise awareness to residents of the increased Dog Fouling in the Village. With a view to considering purchasing a further Dog

Bin for the Village, the Clerk would bring information regarding the cost of a bin, the installation and bin emptying servicing to the next meeting.

Dog Bins – There are a Dog Bins situated around the Village at the following locations;

Bergh Apton Road **Church Meadow** **Garrick Field**
Village Hall **Dranes Lane.**

Residents are reminded to dispose of their dog fouling responsibly in the bins provided.

Electoral Role – The Clerk had signed Data Protection documents from South Norfolk to receive the Electoral Role and Monthly updates.

Village Hall – Change of Caretaker, Treasurer and Bookings Clerk.

Bookings Clerk – Denise Wright, Care taker – Sharon Pitelan, Treasurer – Barrie Hutchings
 See the Village Hall web site for more information.

11. Finance

Finance Payment table and forecast balance of accounts

Date	Detail	Cheque No	Amount	Totals
07.11.11	Balances of Accounts			
	Previous balance reported			£6,850.54
	Adjustment for Un presented Chq		£0.00	
	Adjustment for bank interest		£0.00	
	Adjustment for receipt		£7.99	
	Adjusted balance of accounts			£6,858.53
05.12.11	Savings		£5,858.53	
05.12.11	Current		£1,000.00	
	Sub total of Balances	Sub total		£6,858.53
	Receipts			
	Sub Total of Receipts	Sub total		£0.00
	Payments			
23.12.11	L Gray Salary Standing Order	STO	£182.00	
06.01.12	K Parfitt	100650	£225.00	
06.01.12	K Parfitt	100651	£405.00	
06.01.12	L Gray Expenses	100652	£77.90	
23.01.12	L Gray Salary Standing Order	STO	£182.00	
	Sub Total of Payments	Sub total		£1,071.90
	Balance of Accounts		Balance	£5,786.63

Payment table was proposed by Jack Taylor, seconded by David Whitehead and agreed unanimously.

12. Annual Parish Meeting Planning

After a discussion it was agreed the meeting would follow last year's format of inviting user groups of the Village Hall and no refreshments.

The Clerk had brought information regarding Oil Syndicates. It was agreed to invite a speaker from Norfolk RCC to discuss setting up an Oil Syndicate in the Village.

13. Diamond Jubilee

It had been discussed previously the ways in which the Parish Council would like to celebrate the Diamond Jubilee. There was no funding available locally to provide a Village Sign and Councillors would therefore support Village Activities.

14. Police and Parking at the School

A resident from Wheel Road attended the meeting to report problems regarding all day parking close to the school on Wheel Road, remained on going. He reported that at times all roads at the junction had parked cars. Councillors asked the Clerk to write to the Chief Constable detailing the problems on Wheel Road and requesting the attendance of an officer at the next meeting.

15. Web Site Updates

The Clerk discussed with Councillors the content of the Web Site. A resident reported the content of the web site was not up to date. The possibility of the Parish Council having a Facebook page was discussed but with most Councillors unfamiliar with the Facebook format the Clerk would bring further information to the next meeting and update the web site before the next meeting.

16. Garrick Field - Monthly Inspection Report

The Annual Inspection of the Play Area and Garrick Field had taken place. The Inspection report had not highlighted any area for immediate attention or areas of repair that the Parish Council were not already aware. John Lain was given a copy of the report at the meeting and will complete any remedial work required and report back to the next meeting if a contractor is required for any of the work.

Dead Tree – The Clerk had contacted the owner of the dead overhanging tree branch. Although the resident gave permission for the Parish Council to remove the dead tree branch the work would require a Tree Surgeon. As the tree is not on Parish Council land the Parish Council could not fund any work required on the tree; the Clerk would update the resident on the current situation.

17. Other Matters for consideration for future agendas

None

18. Next Meeting to be held 5 March 2012

The meeting closed at 9.25pm

16 January 2012 5 March 2012
26 March 2012 Annual Parish Meeting
 14 May 2012 2 July 2012
 17 September 2012 5 November 2012