

ALPINGTON WITH YELVERTON PARISH COUNCIL

Minutes of the Meeting held on Monday 7 March 2011 at 7.30pm at Alington Village Hall

Present : Jerry Davies (Vice Chairman), Chris Black, John Lain,
Kevin Gotts, Sue Thomson and David Whitehead

Also Present: Linda Gray (Clerk), Adrian Gunson, County Councillor,
Sue Thomson District Councillor and 1 member of the public.

1. Apologies:

Jack Taylor had given his apologies that had been accepted by Councillors.

2. Declaration of Interest

Item 8 – All Councillors present at the meeting.

Item 9 – Kevin Gotts, Affordable Housing.

3. Minutes of the meeting held on 17 January 2011 that had been circulated previously. The minutes were approved and signed by the Vice Chairman.

4. Matters Arising

Digley Associates will conduct the inspection of the Play Area and Garrick Field in September 2011 under scheme three priced at £45.00 per site excl VAT.

Bergh Apton Waste Recycling site. The Clerk had sent a letter asking for an update on the application for the renewal of the planning permission. No reply had been received.

5. Parishioners Questions and Reports from the County Councillor and District Councillor Sue Thomson, District Councillor reported;

Census Forms had been sent out to all households

Council Tax Bills had been sent out, they can be accessed electronically and the bills had remained the same as last year.

Elections the Election Day would be 5 May 2011 for both District Council and Parish Council.

Handyman scheme – This service is for small jobs that would generally take an hour or less, the service is for all people aged 60 and over, and those of any age with a disability or suffer from a long term illness.

Adrian Gunson, County Councillor reported;

Pot Holes – There still remained several pot holes in the area. The one at the end of Drains Lane had been repaired and there had been some reported between Cherrywood and Fortune Green.

Hobart High School – The new Headteacher appointed was Mr Sam Griffin who had previously been the Deputy Headteacher. The school would now advertise for the Deputy Headteacher position. The building work and refurbishment of the Swimming pool was ongoing and should be complete by May 2011.

Bergh Apton WRC –The waste recycling site at Beccles was due for closure which would mean the nearest sites for waste recycling would be Hempnall, Mile Cross Norwich or Kettringham.

It was agreed the Clerk would contact the Leader of the Council, Derek Murphy regarding the lack reply to the letter of January 2011.

SNAP Meeting 23 March 2011 in Poringland would be the last in the current format.

6. Correspondence: Tabled Separately

SNAP Meeting 23 March 2011 Poringland

Maintaining Street scene Public Rights of Way – Councillors agreed the Parish Council already undertook the maintenance of several areas in the Village and wanted clarification regarding pavement gritting and requested guidelines that could be followed.

7. Finance

Payment table and forecast balance of accounts

Date	Detail	Cheque No	Amount	Totals
14.02.11	Balances of Accounts			
	Savings		£4,436.21	
14.02.11	Current		£1,000.00	
	Sub total of Balances	Sub total		£5,436.21
	<u>Receipts</u>			
	Sub Total of Receipts	Sub total		£0.00
	<u>Payments</u>			
23.02.11	L Gray Salary Standing Order	STO	£176.80	
23.03.11	L Gray Salary Standing Order	STO	£176.80	
	Sub Total of Payments	Sub total		£353.60
	Balance of Accounts		Balance	£5,082.61

The payment table was agreed by Councillors.

A Internal Auditor – It was agreed to appoint Chris Dix as the Internal Auditor

B Football Fee – The Fee to charge the Football Club for the use of the Garrick Field for matches and training would be discussed at the meeting in May 2011

C PAYE and End of Year Training – PAYE training and End of year Finance Training were available for the Clerk. Councillors agreed for the Clerk to apply for the training in both areas.

D Loraine Pack from Alpington Guides – Councillors discussed the request for a donation. Councillors wanted to wish Lorraine well in her travels but it was agreed that on this occasion as the donation was for an individual it was beyond the remit of the Parish Councils power or duty to provide funding and therefore would decline sending a donation.

8. Planning

Application Ref & Date	Address and Proposal	Parish Council Decision	South Norfolk Decision
2010/8097	Land adjacent to Loddon Road, Yelverton, Norwich NR14 7PJ - Unauthorised works to site and standing of static caravans		Appeal Dismissed Enforcement upheld
2011/0078 19/01/11	29 Cherrywood, Alpington Single storey conservatory to be attached to the side of the property.	Approve	
2011/0237 11.02.2011	Village Hall, Church Road, Alpington Alterations – remove all metal cladding and replace with green upvc shiplap to match existing frontage and new oil tank store	Approve	TBA

Land Adjacent to Loddon Road – The Appeal had been dismissed and the enforcement upheld.

Alpington Village Hall - Alterations – remove all metal cladding and replace with green upvc shiplap to match existing frontage and new oil tank store – Councillors discussed the alterations in the planning application and agreed to approve the application.

Local Development Framework LDF

All Councillors had attended the meeting organised by the “Alpington Residents” in January 2011 regarding the site specific plan under the LDF affecting Alpington. It was noted at the meeting that only 6 out of the 12 sites in Alpington were represented and none in Yelverton.

Councillors agreed that when the details of the Site Specific Consultation Events were published the Parish Council would put notices up around both Alpington and Yelverton to advertise the events in order that residents had every opportunity to attend. The Parish Council remained against any large scale development and would continue to discuss the LDF at Parish Council meetings, which residents are welcome to attend.

Notification from South Norfolk gave the following information on the LDF

Stage 2 Summer 2011 – Publication and Consultation

Stage 3 Winter 2011 – Publication and Consultation

It is proposed that public events and exhibitions would be held at similar locations as the stage 1 consultation events. Details of the venues and times would be available in the next few months.

In the meantime use the South Norfolk Web site to see the responses to the first stage consultation at www.south-norfolk.gov.uk/ldf

9. Affordable Housing Update

4 out of the 5 dwellings had been occupied by Alpington residents. The 3 bedroomed house was not inhabited yet and after a further cascade would be offered to someone from an outlining village. Now most of the dwellings were occupied it was proposed to remove Affordable Housing from the agenda. Proposed Chris Black seconded David Whitehead and agreed unanimously.

10. Parish Councillor Elections

The Clerk had distributed the nomination packs to Councillors. Councillors discussed with the Clerk the timetable of events and completing the form. The notice of elections would begin on 25 March 2011 and Nominations would need to be returned to South Norfolk by noon on 4 April 2011. Anyone interested in becoming a Parish Councillor can get further information from

- South Norfolk Council Web site www.south-norfolk.gov.uk
- Attend the Annual Parish Meeting of Alpington with Yelverton Parish Council due to be held on 28 March 2011.
- Contact the Clerk Linda Gray email clerk.alpington@googlemail.com
Tel no 07580 796044, 5 Cedar Drive, Loddon, Norwich, Norfolk NR14 6LE.

11. Annual Parish Meeting Planning

It was discussed and agreed there would be no refreshments provided at the meeting this year and the meeting would start at 7.30pm. The Parish Council elections would be included in the Chairman’s report and Sue Thomson would try to get representation from the District Emergency Team to discuss requirements of the Village Emergency Plan.

12. Parking Issues at the School

The parking issues in recent months had greatly improved and it was agreed to remove this item from future agendas for the time being.

13. Play Area - Monthly Inspection Report

There were no matters included on the report that had not been previously highlighted.

Play Fort – Although the Play Fort construction was complete, until the area around the Fort had been turfed it would remain closed. The turf was expected to be completed within March. The new fence and gates had been installed.

14. Village Pond - Monthly Inspection Report

Jack Taylor was not present at the meeting to give a report. The Clerk had contacted Norfolk County Council for further information regarding contractors to undertake the work at the pond.

15. Garrick Field - Monthly Inspection Report

There were no matters included on the report that had not been previously highlighted. The Ancient Oak Tree required a survey to find out if any remedial work was required. The Japanese Knotweed treatment and the Dugout were both ongoing.

16. Other Matters for consideration for future agendas

Maintenance of the Notice Board

17. Next Meeting to be held 9 May 2011**Annual Parish Meeting 28 March 2011**

The meeting closed at 9.30 pm

Parish Council meetings for 2011

17 January 2011

7 March 2011

28 March 2011 Annual Parish Meeting

9 May 2011

4 July 2011

12 September 2011

7 November 2011